

2023-2025 PLANNING WORK PROGRAM

 Significant Staff Implementation

START	TASK	TOPIC	DESCRIPTION	PM	2023				2024				2025			
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
2019-2021	1	Station Area Plan	Comprehensive planning effort for area surrounding the bus rapid transit station at I-405/NE 85 th Street	Zike												
	2	Greater Downtown Regional Center	PSRC designation of a Greater Downtown Center	Weinstein/Levine												
2022	3	2044 Comprehensive Plan Update	Major update cycle for Comprehensive Plan with 2044 planning horizon	Swenson												
	4	Sustainability Master Plan Implementation	Implement priority SMP goals and actions	Barnes												
	5	Urban Forest 6 Year Workplan Implementation	Implement urban forest actions identified in the adopted workplan and SMP	Hogan												
	6	Wireless Service Regulations Updates	Update KZC and KMC regulations in response to federal mandates	Levine												
	7	Resilience & Technology - Smart City Strategic Plan	Develop framework for selecting and implementing smart city tools	Jiang												
	8	Resilience & Technology - EastRail/CKC fiber development strategy	Regional collaboration to consider development opportunities for fiber infrastructure	Jiang												
2023	9#	Code Enforcement Policies/Procedures	Adopt KMC/KZC provisions related to code enforcement policies and procedures	tbd												
	10	Tree Code Implementation & GMHB Appeal	Staff resourcing to continue implementation of tree code amendments, and to manage appeal of the amendments to the Growth Management Hearings Board	Hogan												
	11	2022 Community Initiated Amendment Request - Threshold Review & Study	Review CAR applications submitted by 2022 deadline and identify which applications should proceed to further study as part of K2044 Comp Plan Update. Includes Phase 2 review.	Guter/Levine												
	12#	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	Zike												
	13	Kingsgate & Juanita Neighborhood Plan Update (w/ K2044)	Update Juanita and Kingsgate neighborhood plans	tbd												
	14	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd												
	15#	Federal/State Legislative Consistency	Adopt KZC/KMC amendments necessary to achieve regulatory consistency.	tbd												
2024	16	Increase School Capacity	Review zoning for LWSO facilities (current sites and potential future) for opportunities to increase capacity for students and District housing	tbd												
	17	MMH and ADU Optimization	Adopt amendments to continue improvement of enabling regulations for infill in low-density neighborhoods.	tbd												
	18#	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	tbd												
	19	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd												
	20#	Geo Hazard Regulations Updates	Revise geo hazard regulations in response to experience in implementation of the regulations	tbd												
2025	21	Sign Code Update	Update KZC to clarify rules, enhance aesthetics, reduce visual clutter, and integrate recently-completed work on A-frame signs	tbd												
	22*	Affordable Housing Incentives/Increased Inclusionary Standards (w/ K2044)	Explore Citywide opportunities to expand inclusionary zoning requirements based on additional development incentives	tbd												
	23*	Parking Policy (w/ K2044)	Review parking standards for consistency with City policies related to sustainability, affordable housing, and neighborhood retail	tbd												
	24	Curb Management Policy	Review r.o.w. management policies and regulations for streeteries, sidewalk cafes, TNCs, short term parking and other curbside uses	tbd												
	25*	K2044 Comp Plan Update Implementation	Adopt KZC/KMC amendments necessary to implement K2044 policy updates.	tbd												
	26#	SEPA Categorical Thresholds	Adopt KZC/KMC amendments to SEPA categorical thresholds based on new state-allowed expansions to thresholds.	tbd												
	27	2024 Community-Initiated Amendment Request - Threshold	Review CAR applications submitted by 2024 deadline and identify which applications should proceed to further study.	tbd												
	28#	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles.	tbd												
	29*	Home Occupation Allowances	Review home occupation allowances and consider amendments to allow types of home occupations that may not comply with current guidelines (e.g., number of clients per day)	tbd												
	30	Vehicle Electrification Infrastructure	Review standards that enable vehicle charging infrastructure and encourage utilization of electric vehicles.	tbd												
	31	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions.	tbd												
* Indicates policy analysis for project is paired with the K2044 project, and PWP item notes policy implementation (e.g., code amendment) work																
# Indicates a task that is primarily for process improvement/clarification. These projects may be considered for inclusion in a Miscellaneous Code Amendment package on a case-by-case basis.																

2023-2025 PLANNING WORK PROGRAM STATUS UPDATE

START	TASK	TOPIC	DESCRIPTION	PM	STATUS	STAFF COMMENTS
2019-2021	1	Station Area Plan	Comprehensive planning effort for area surrounding the bus rapid transit station at I-405/NE 85 th Street	Zike	Complete	Council adopted Phase 2 KZC and KMC amendments in Q3 2023.
	2	Greater Downtown Regional Center	PSRC designation of a Greater Downtown Center	Weinstein/Levine	Complete	The Puget Sound Regional Council Executive Board unanimously adopted the designation of the Greater Downtown Regional Growth Center in June 2023.
2022	3	2044 Comprehensive Plan Update	Major update cycle for Comprehensive Plan with 2044 planning horizon	Swenson	Ongoing	Staff has completed substantial outreach and engagement work, Planning Commission and Council briefings in 2023, and will continue drafting policy updates in 2024.
	4	Sustainability Master Plan Implementation	Implement priority SMP goals and actions	Barnes	Ongoing	Work on implementing the SMP extends across multiple departments and will continue for the duration of the work program.
	5	Urban Forest 6 Year Workplan Implementation	Implement urban forest actions identified in the adopted workplan and SMP	Hogan	Ongoing	The City executed a contract with a consultant to complete a public right-of-way tree inventory, and work is expected to be complete in Q4 2023. Other work in the 6-year workplan is ongoing.
	6	Wireless Service Regulations Updates	Update KZC and KMC regulations in response to federal mandates	Levine	Complete	Council adopted KZC and KMC amendments in Q2 2023.
	7	Resilience & Technology - Smart City Master Plan	Develop framework for selecting and implementing smart city tools	Jiang	Complete	The final Smart City Master Plan was issued in August 2023. Implementation is ongoing.
	8	Resilience & Technology - fiber development strategy	Regional collaboration to consider development opportunities for fiber infrastructure	Jiang	Ongoing	Staff is working on developing code that would support the installation of fiber within rights-of-way throughout the City.
2023	9 [#]	Code Enforcement Policies/Procedures	Adopt KMC/KZC provisions related to code enforcement policies and procedures	Russell/Sedlecek	Ongoing	Staff is continuing work on draft Code Enforcement policies and procedures.
	10	Tree Code Implementation & Growth Management Hearings Board Appeal	Staff resourcing to continue implementation of tree code amendments, and to manage appeal of the amendments to the Growth Managements Hearings Board	Hogan	Complete	Council is considering a limited scope of minor KZC amendments in December 2023 in order to enable a settlement agreement and conclude staff work on the appeal of the Tree Code to the Growth Management Hearings Board.
	11	2022 Community Initiated Amendment Request - Threshold Review & Study	Review CAR applications submitted by 2022 deadline and identify which applications should proceed to further study as part of K2044 Comp Plan Update. Includes Phase 2 review.	Guter/Levine	Complete	The City received three community-initiated requests, and staff, Planning Commission and Council completed threshold review in 2023. Two of the three requests were directed to move forward for Phase 2 review in 2024, with any amendments anticipated to be adopted with the K2044 Comprehensive Plan amendments.
	12 [#]	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	Zike	Complete	Council adopted the 2023 package of KZC amendments in Q2 2023.
	13	Kingsgate & Juanita Neighborhood Plan Update (w/ K2044)	Update Juanita and Kingsgate neighborhood plans	Baker-Lewis	Ongoing	Staff began work on the updates in Q3 2023. To date, each neighborhood has a designated working group, active community surveys, and staff has completed additional engagement. Work on draft revisions will begin in 2024, with any amendments to be adopted with the K2044 Comprehensive Plan amendments.
	14	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	Guter	Complete	Council will adopt the 2023 annual amendments at the December 12, 2023 meeting.
	15 [#]	Federal/State Legislative Consistency	Adopt KZC/KMC amendments necessary to achieve regulatory consistency.	tbd	Not Started	Staff has incorporated consideration of potential policy amendments to support adopted State Legislation (e.g., HB 1110) in the K2044 project. Preliminary analysis has determined that any necessary KZC amendments will not need to be adopted by the City until 2025.
	16	Increase School Capacity	Review zoning for LWSD facilities (current sites and potential future) for opportunities to increase capacity for students and District housing	tbd	Not Started	This project has not been started as staff resources were diverted to complete substantial work on the K2044 Comprehensive Plan update. The Comprehensive Plan Update will also provide policy support for this project.
2024	17	MMH and ADU Optimization	Adopt amendments to continue improvement of enabling regulations for infill in low-density neighborhoods.	tbd	Not Started	Per previous Planning Commission direction, this project is a priority for assignment as staff capacity becomes available, not likely until after completion of the K2044 Comp Plan update. Those updates are expected to set a policy direction for the related KZC amendments.
	18 [#]	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	Zike	Ongoing	Staff has begun compiling a docket of miscellaneous KZC amendments for consideration in early 2024.
	19	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd	Not Started	
	20 [#]	Geo Hazard Regulations Updates	Revise geo hazard regulations in response to experience in implementation of the regulations	tbd	Not Started	
	21	Sign Code Update	Update KZC to clarify rules, enhance aesthetics, reduce visual clutter, and integrate recently-completed work on A-frame signs	tbd	Not Started	
2025	22 [*]	Affordable Housing Incentives/Increased Inclusionary Standards (w/ K2044)	Explore Citywide opportunities to expand inclusionary zoning requirements based on additional development incentives	tbd	Not Started	Potential KZC amendments will be scoped after any related policy updates are made in the K2044 Comprehensive Plan update.
	23 [*]	Parking Policy (w/ K2044)	Review parking standards for consistency with City policies related to sustainability, affordable housing, and neighborhood retail	tbd	Not Started	Joint project with Public Works - Transportation. Potential KZC amendments will be scoped after any related policy updates are made in the K2044 Comprehensive Plan update.
	24	Curb Management Policy	Review r.o.w. management policies and regulations for streeteries, sidewalk cafes, TNCs, short term parking and other curbside uses	tbd	Not Started	Joint project with Public Works - Transportation.
	25 [*]	K2044 Comp Plan Update Implementation	Adopt KZC/KMC amendments necessary to implement K2044 policy updates.	tbd	Not Started	In addition to specific known projects listed in the PWP, this project reserves a project for any other KZC/Zoning Map amendments necessary after K2044 update. Potential KZC amendments will be scoped after any related policy updates are made in the K2044 Comprehensive Plan update.
	26 [#]	SEPA Categorical Thresholds	Adopt KZC/KMC amendments to SEPA categorical thresholds based on new state-allowed expansions to thresholds.	tbd	Not Started	Potially combined with a Miscellaneous Code Amendmemment package.
	27	2024 Community-Initiated Amendment Request - Threshold	Review CAR applications submitted by 2024 deadline and identify which applications should proceed to further study.	tbd	Not Started	Applications for the 2024-2025 review round will be due by December 2024.
	28 [#]	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles.	tbd	Not Started	
	29 [*]	Home Occupation Allowances	Review home occupation allowances and consider amendments to allow types of home occupations that may not comply with current guidelines (e.g., number of clients per day)	tbd	Not Started	Potential KZC amendments will be scoped after any related policy updates are made in the K2044 Comprehensive Plan update.
	30	Vehicle Electrification Infrastructure	Review standards that enable vehicle charging infrastructure and encourage utilization of electric vehicles.	tbd	Not Started	Potential KZC amendments will be scoped after any related policy updates are made in the K2044 Comprehensive Plan update.
	31	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions.	tbd	Not Started	
* Indicates policy analysis for project is paired with the K2044 project, and PWP item notes policy implementation (e.g., code amendment) work						
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