

# DRAFT



**Kirkland Planning Commission**  
**April 25, 2024**

## 1. CALL TO ORDER (7:00 PM)

## 2. ROLL CALL (7:00 PM)

Members Present: Scott Reusser - Chair, Rodney Rutherford - Vice Chair, Katya Allen, Bria Heiser, Aaron Jacobson, Gina Madeya, and Angela Rozmyn.

Members Absent: None.

Staff Present: Adam Weinstein - Planning & Building Director, Allison Zike - Planning & Building Deputy Director, Denise Russell - Planning Supervisor, Bryan Cole - Program Specialist, and Jeannie Dines - Recording Secretary.

## 3. COMMENTS FROM THE AUDIENCE - None (7:01 PM)

## 4. SPECIAL PRESENTATIONS - N/A

## 5. STUDY SESSION - N/A

## 6. PUBLIC HEARINGS (7:01 PM)

### a. 2024 Miscellaneous Code Amendments Public Hearing, File No. CAM23-00134

Chair Reusser opened the public hearing at 7:01 PM.

Planning & Building Deputy Director Allison Zike provided an introduction. The majority of the code amendments are fixing errors, updating references, making clarifications, and minor code updates.

Planning Supervisor Denise Russell reviewed amendments by category, 1) consistency and error corrections, 2) clarifications, and 3) minor code updates. She highlighted Amendment #15 related to vegetative buffer standards for City parks.

Ms. Zike reviewed Amendment #26 related to downtown parking standards, and #37 regarding the allowed duration for City-permitted homeless encampments and next steps. Staff's recommendation at the conclusion of the public hearing and Commission deliberation is for the Planning Commission to recommend approval of the miscellaneous code amendments as drafted.

#### Public Testimony

There was no public testimony.

Ms. Zike and Planning & Building Director Adam Weinstein responded to Planning Commission questions.

Chair Reusser closed the public hearing at 7:23 PM.

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Motion to recommend to the City Council approval of the 2024 Miscellaneous Code Amendments as written and recommended by staff.

Moved by Angela Rozmyn, seconded by Aaron Jacobson

Vote: Motion carried 7-0

Yes: Scott Reusser - Chair, Rodney Rutherford - Vice Chair, Katya Allen, Bria Heiser, Aaron Jacobson, Gina Madeya, and Angela Rozmyn.

## 7. READING AND/OR APPROVAL OF MINUTES (7:24 PM)

- a. February 8, 2024
- b. February 22, 2024
- c. March 14, 2024
- d. March 28, 2024

Motion to Approve the February 8 and 22 and March 14 and 28, 2024 minutes.

Moved by Rodney Rutherford - Vice Chair, seconded by Bria Heiser

Vote: Motion carried 7-0

Yes: Scott Reusser - Chair, Rodney Rutherford - Vice Chair, Katya Allen, Bria Heiser, Aaron Jacobson, Gina Madeya, and Angela Rozmyn.

## 8. ADMINISTRATIVE REPORTS AND PLANNING COMMISSION DISCUSSION (7:25 PM)

- a. Public Meeting Calendar Update

Mr. Weinstein explained the City Council recently adopted a moratorium on development of new dwelling units on Goat Hill. The Planning Commission will review any zoning code amendments. He reviewed the purpose and structure of the moratorium, background (aerial photo of Goat Hill, what has been done to address environmental and development issues on Goat Hill, public comments regarding existing conditions and potential future changes, scope of work and what has been done so far, code amendments and policy concepts to evaluate), and next steps. He responded to Commission questions and Commissioners provided input.

Ms. Zike reminded of the May 3 joint workshop with the City Council, the 6 PM start time for the May 9 Comprehensive Plan public hearing, Officer Elections at the May 9 meeting, and Community Appreciation Night at Kirkland PAC on May 15.

## 9. COMMENTS FROM THE AUDIENCE - None (7:59 PM)

## 10. ADJOURNMENT (7:59 PM)

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Chair  
Kirkland Planning Commission