



City of Kirkland
Planning and Building
123 Fifth Avenue, Kirkland, WA 98033
425-587-3600 | www.kirklandwa.gov

MEMORANDUM

To:	Planning Commission
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From: Janice L Swenson, Senior Planner
Allison Zike, AICP, Deputy Planning & Building Director
Adam Weinstein, AICP, Planning & Building Director

Date: September 18, 2024

Subject: **2044 Comprehensive Plan Public Hearing Appendix: Glossary, Community Profile, History of Kirkland, File No. CAM22-00032**

Recommendation

Conduct a public hearing to gather public testimony on proposed amendments to the chapters of the Comprehensive Plan listed below:

Appendix Chapter:

- Glossary of Terms
- Community Profile
- History of Kirkland

A separate memo for the meeting contains information about the draft Housing Element and Housing Inventory and Analysis for the associated public hearing.

At the close of the public hearing, staff recommends the Planning Commission (PC) conduct deliberations and make recommendations to City Council (Council) for each chapter.

Background

Kirkland 2044 Comprehensive Plan (K2044) Update Process Overview

The City of Kirkland is in the process of conducting a major update of the existing Kirkland Comprehensive Plan^[1] (Plan) adopted in 2015 for a planning horizon of 2035. The Plan is the primary citywide guide for how the community should evolve over the next twenty years (new horizon year of 2044) in terms of land use, transportation, and the public facilities and services necessary to support this change. The Planning Commission staff report from the first public hearing on May 9, 2024^[2] provided background information for the broader K2044 Update. This is the final PC public hearing on the Comprehensive Plan, with all prior elements/chapters being considered in PC public hearings between held between May and September 2024.

The K2044 Comprehensive Plan project webpage^[3] has information to help the community learn more about the K2044 update. The webpage includes a landing page for key topic areas including: draft goals and policies for each Element; basic information about the Plan update; past staff presentations and memorandums; information on the

neighborhood plan updates; and a community engagement page detailing how to get involved in the process and how to submit comments.

Appendix Overview

The existing Comprehensive Plan contains an Appendix that includes a glossary of terms. For the 2044 Comprehensive Plan update, the Appendix will include the following documents described in more detail below:

- Glossary
- Community Profile
- History of Kirkland

The Housing Inventory and Analysis described in the separate Housing Element meeting materials for the September 26, 2024 PC meeting will also be included in the Appendix.

Glossary

The existing Glossary is revised to include common terms and acronyms used throughout the Comprehensive Plan since the last update in 2015, including definitions from the updated Growth Management Act, Chapter 36.70A.030 RCW, terms consistent with the Kirkland Diversity, Equity, Inclusion, and Belonging (DEIB) Five Year Roadmap, revised Transportation Strategic Plan, the adopted Sustainability Strategic Plan, and other sources. The full text of the proposed Glossary is included as Attachment 1 to this memorandum.

2023 Community Profile

The last Comprehensive Plan update process in 2015 included preparation of a Community Profile, but it was not included as part of the adopted Comprehensive Plan document. With the 2044 Comprehensive Plan update and to streamline the Plan, staff proposes providing the full updated Community Profile as an appendix.

The 2023 Community Profile (Attachment 2) is a capstone project completed by a Planning and Building Graduate Student Intern, Laurel Hicks. The Community Profile provides existing data, trends, and forecasts about Kirkland and surrounding cities related to land use, the economy, housing, demographics, and transportation. Data for the profile used a number of sources including the United States Census Bureau, Washington State Office of Financial Management, the Puget Sound Regional Council, and Kirkland Geographic Information System. This data is helpful to use for planning for the future and when applying for government grants.

History of Kirkland

A History of Kirkland document has been written by consultant and local historian Dr. Lorraine McConaghy. This document will update and consolidate historical narrative sections scattered throughout the 2035 Comprehensive Plan, primarily in the neighborhood plan chapters. The history document begins with acknowledgement of our ancestral Coast Salish peoples who lived along Lake Washington and how they used the water and land to live and contribute to the community (drawn largely from the City's existing Native History Document^[4]). The history document describes how Kirkland developed as a city, early settlers, industrialization of Kirkland and Lake Washington Shipyards, economic ups and downs of the city, and annexations, and acknowledges the historic impacts of discrimination on the Kirkland community. The history narrative is

being used, in part, to fulfill the City's obligations to document any history of exclusionary practices and racially disparate impacts per state, regional, and countywide planning policies. The full text of the proposed History of Kirkland document is included as Attachment 3 to this memorandum.

Public Comments

Public comments received over 2022-2024, through September 19, 2024 (prior to the publication of this memo) are available on the K2044 webpage^[5]. Public comments are also available organized by subject matter^[6]. Additional public comments received after the publication date will be provided to the PC prior to the public hearing and compiled and posted on the K2044 webpage after the hearing.

Next Steps

Staff has sent draft chapters of the Comprehensive Plan to the Puget Sound Regional Council and to the Department of Commerce (60 day notice of intent to adopt requirement) for review and comment for compliance with State and Regional requirements. These organizations may suggest revisions be made to the draft Plan. Staff will report back to the Planning Commission suggested changes prior to adoption.

Following the September 26, 2024, public hearing, the PC should deliberate and discuss a recommendation on the Appendix chapter of the Plan to Council. The PC may direct staff to make additional changes to the draft chapters based on the public testimony received and their deliberation.

A joint study session for the PC to relay their recommendation on the draft Comprehensive Plan to Council is tentatively scheduled for October 15, 2024. Final adoption of the full Plan by Council is scheduled for December 10, 2024, and public comments are accepted until that date.

Attachments

1. Draft updated Glossary
2. Draft 2023 Community Profile
3. Draft History of Kirkland

^[1] <https://www.codepublishing.com/WA/Kirkland/>

^[2] <https://kirklandwa.primegov.com/portal/item?id=406>

^[3] <https://www.kirklandwa.gov/Government/Departments/Planning-and-Building/Planning-Projects/Kirkland-2044-Comprehensive-Plan-Update>

^[4] <https://www.kirklandwa.gov/files/sharedassets/public/v/1/city-managers-office/kirkland-native-history-document.pdf>

^[5] https://www.kirklandwa.gov/files/sharedassets/public/v/4/planning-amp-building/kirkland-2044-comp-plan/2022.12.06-2024.05.14_public-comments_k2044.pdf

^[6] https://www.kirklandwa.gov/files/sharedassets/public/v/4/planning-amp-building/kirkland-2044-comp-plan/2022.04.19-2024.05.14_public-comment-tracker_k2044.pdf