

DRAFT



Kirkland Planning Commission
January 09, 2025

1. CALL TO ORDER (6 PM)

2. ROLL CALL (6 PM)

Members Present: Rodney Rutherford - Chair, Bria Heiser - Vice Chair, Aaron Jacobson, Gina Madeya, Scott Reusser, Justin Robbins, and Angela Rozmyn.

Members Absent: None.

Staff Present: Adam Weinstein - Building and Planning Director, Allison Zike - Deputy Planning and Building Director, Jon Regala - Planning Supervisor, Prins Cowin - Admin Supervisor, Tony Leavitt - Senior Planner, Bryan Cole - Administrative Assistant, Jessie Davis - Program Specialist, Tyler Gurley - Program Specialist, and Jeannie Dines - Recording Secretary.

3. COMMENTS FROM THE AUDIENCE - None (6 PM)

4. SPECIAL PRESENTATIONS - N/A (6 PM)

5. STUDY SESSION (6:01 PM)

a. Streamlining Design Review Briefing, File No. CAM24-00881

Deputy Planning and Building Director Allison Zike provided an introduction to this item and welcomed new Planning and Building Department staff Jessie Davis and Tyler Gurley. She advised no Commission action was requested tonight.

Senior Planner Tony Leavitt reviewed the purpose and required elements of HB 1293 related to local design review, the City's current design review process (Design Review Board and Administrative Design Review), existing design districts, existing design guidelines and regulations, recommended amendment approach, design review process decisions, public engagement, next steps and tentative schedule, questions for Planning Commission consideration.

He provided examples of DRB approved projects, original concept and approved design, for the following projects:

- Village at Totem Lake - Lower Mall
- Voda Apartments
- Modera

Mr. Leavitt, Ms. Zike, and Planning Supervisor Jon Regala responded to Commission questions and Commissioners provided input.

6. PUBLIC HEARINGS - N/A (6:54 PM)

7. READING AND/OR APPROVAL OF MINUTES (6:54 PM)

DRAFT

a. **September 12, 2024**

b. **September 26, 2024**

Motion to Approve the meeting minutes for September 12, 2024 and September 26, 2024.
Moved by Angela Rozmyn, seconded by Aaron Jacobson

Ms. Zike relayed Chair Rutherford's request to amend the September 12, 2024 minutes to add the amending language in the motions that state "as shown on screen." A hardcopy of the revised minutes was provided to Commissioners.

Motion to Amend the September 12, 2024 minutes to add the amending language in the motions that state "as shown on screen."

Moved by Gina Madeya, seconded by Aaron Jacobson

Discussion followed.

Vote: Motion carried 7-0

Yes: Rodney Rutherford - Chair, Bria Heiser - Vice Chair, Aaron Jacobson, Gina Madeya, Scott Reusser, Justin Robbins, and Angela Rozmyn.

Vote: Motion carried 7-0

Yes: Rodney Rutherford - Chair, Bria Heiser - Vice Chair, Aaron Jacobson, Gina Madeya, Scott Reusser, Justin Robbins, and Angela Rozmyn.

8. ADMINISTRATIVE REPORTS AND PLANNING COMMISSION DISCUSSION (6:58 PM)

a. **Public Meeting Calendar Update**

Ms. Zike relayed it is likely the January 23 meeting will be canceled. A joint study session with the City Council is tentatively scheduled on February 4 to discuss the 2025-2027 Planning Work Program Update. A copy of the Work Program was provided to Commissioners, and she invited them to submit new Work Program items and/or reprioritization.

Ms. Zike reported on the City Council's discussion following staff's presentation on middle housing implementation and seeking Council approval of a phased approach.

Planning and Building Director Adam Weinstein reported on an option in Phase 1 of the middle housing implementation related to inclusionary zoning.

Discussion followed.

Vice- chair Heiser requested an update from staff implementation of Senate Bill 5290. Staff will bring an update on implementation to an upcoming meeting.

9. COMMENTS FROM THE AUDIENCE - None (7:15 PM)

10. ADJOURNMENT (7:16 PM)

Chair
Kirkland Planning Commission