

b. February 13, 2025

# DRAFT



**Kirkland Planning Commission**  
**February 13, 2025**

## **1. CALL TO ORDER (6:00 PM)**

## **2. ROLL CALL (6:00 PM)**

Members Present: Rodney Rutherford - Chair, Bria Heiser - Vice Chair, Aaron Jacobson, Gina Madeya, Scott Reusser, Justin Robbins, and Angela Rozmyn.

Members Absent: None.

Staff Present: Adam Weinstein - Planning and Building Director, Allison Zike - Deputy Planning and Building Director, Anna Heckman - Environmental Program Coordinator, Bryan Cole - Administrative Assistant, and Jeannie Dines - Recording Secretary.

## **3. COMMENTS FROM THE AUDIENCE (6:01 PM)**

1. Jack Staud, Kirkland, Kirkland Senior Council, Chair of Housing Committee, advocated for the use of universal design principles in housing.

## **4. SPECIAL PRESENTATIONS - N/A (6:05 PM)**

## **5. STUDY SESSION (6:05 PM)**

### **a. Draft 2025-2027 Planning Work Program, PLN25-00002**

Deputy Planning and Building Director Allison Zike introduced Anna Heckman, Environmental Program Coordinator.

Ms. Zike provided a recap of the joint Planning Commission/City Council study session to align priorities, for Council to provide guidance, and to identify general consensus items. She reviewed 2024 completed projects, ongoing projects/continued work from the 2024-2026 PWP, new projects for the 2025-2027 PWP related to implementing state legislation (recommended to be added to the 2025-2027 PWP), new recommended projects in the draft 2025-2027 PWP, carryover projects from the 2024-2026 PWP, annual projects in the draft 2025-2027 PWP, and a Planning Commissioner proposed task (affordable neighborhoods pilot project).

She reviewed staff notes on strategic plans, an example of a KZC amendment timeline for a simple project with limited outreach, next steps, and questions for Commission consideration.

Commissioner Jacobson described the affordable neighborhoods pilot project.

General discussion followed.

Commissioners discussed additional new projects that should be considered for the 2025-2027 PWP.

Commissioners discussed projects that could be deprioritized or removed.

Commissioners discussed changes to the priority order of the draft 2025-2027 PWP and options for completing the PWP.

Motion to work through the PWP tonight.

Moved by Bria Heiser - Vice Chair, seconded by Angela Rozmyn

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Discussion followed.

Vote: Motion carried 5-2

Yes: Bria Heiser - Vice Chair, Gina Madeya, Scott Reusser, Justin Robbins, and Angela Rozmyn. No: Rodney Rutherford - Chair, and Aaron Jacobson.

Commissioners discussed specifics related to new projects, projects that can be deprioritized or removed, and priority order of projects on the 2025, 2026, 2027 PWP.

It was the consensus of the Commission for staff to take the amended PWP to

Council. Vice Chair Heiser declared a brief recess.

## 6. ADMINISTRATIVE REPORTS AND PLANNING COMMISSION DISCUSSION (8:30 PM)

### a. Briefing on Implementation of Senate Bill 5290, Relating to Consolidating Permit Review Processes

Building & Planning Director Adam Weinstein summarized SB 5290 which is related to consolidating, streamlining and improving local permit review processes for residential permits and amends RCW 36.70B – local project review. He provided an overview of SB 5290 Department of Commerce requirements, time periods for permit review established in SB 5290, new bill (HB 1935) related to building permits, fee refunds and exemption measures, performance reports, and ongoing work related to a permit dashboard and permit review report.

Commission questions and discussion followed.

### b. Public Meeting Calendar Update

Ms. Zike reviewed upcoming agendas and topics for a Planning Commission retreat.

## 7. PUBLIC HEARING - N/A

## 8. READING AND/OR APPROVAL OF MINUTES (8:58 PM)

- a. October 10, 2024
- b. October 24, 2024
- c. November 11, 2024
- d. January 9, 2025

Motion to Approve the October 10, October 24, November 11, 2024 and January 9, 2025 minutes. Moved by Bria Heiser - Vice Chair, seconded by Aaron Jacobson

Vote: Motion carried 7-0

Yes: Rodney Rutherford - Chair, Bria Heiser - Vice Chair, Aaron Jacobson, Gina Madeya, Scott Reusser, Justin Robbins, and Angela Rozmyn.

## 9. COMMENTS FROM THE AUDIENCE (8:59 PM)

- 2. Nicole MacKenzie, Kirkland, commented on the difficulty attending meetings that start at 6 PM and suggested a compromise between 6 and 7 PM.

## 10. ADJOURNMENT (9:00 PM)

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Chair  
Kirkland Planning Commission